




Training Policy Statement

It is the policy of Traffic Control 123 Ltd to ensure that all employees are suitably trained to enable them to perform their duties safely. We aim to achieve this by providing induction training for all new employees. This will also be given to other workers, such as agency temps who may spend time with us. Where necessary, we will provide training for existing staff. The need for training will be determined by requirements of the individual employee's job role.

Providing adequate training to our staff is a requirement of the Health and Safety at work act 1974. It is also required by other more specific legislation which relates to the use of machinery, handling activities, hazardous substances and the wearing of personal protective equipment. The test adequacy is based on providing sufficient training to ensure that employees can carry out their duties without jeopardising either their Health and safety, or that of their colleagues and visitors.

All employees on induction will be reviewed to determine what training/qualifications they already hold and what as a minimum they require to progress their duties safely whilst they are employed by Traffic Control 123 Ltd.

Competence will be measured for each employee and will take into account the employees past experience, general ability and training they hold. A regular review of each employee will be completed to determine if they are sufficiently trained to enable them to perform their duties safely and enable them to perform with confidence.

Signed  Edward Jelf (Director)

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